

## Friesens Scholarship Program

The Friesens Scholarship Program focuses on providing financial support to high school graduates and university/college students. Friesens desires to help students accomplish their educational goals while encouraging personal growth and development. It is believed that financial assistance will enable scholarship recipients to make the most of opportunities.

### Are you an Eligible Applicant?

To be eligible for a post-secondary student scholarship, the applicant must meet the criteria for one of our two applications.

#### Family Application

- An unmarried child of a permanent part-time or full-time Friesens staff member
- Parent (staff member) must have passed probation at the time of application.
- The applicant (child of staff member) must be age 23 or younger as of December 31st of said school year.
- Multiple children from the same family may apply, however, the scholarship funds would be divided equally if successful.

#### Employee Application

- A post-secondary student that is working for Friesens in a seasonal term position at the time of application
- Applicant must be working a minimum of 600 hours in a summer term position (May – August).
- Accepted or Returning Full Time Student at an accredited college or university.
  - An accredited institution is one that awards certificates, diplomas, or degrees recognized by the Department of Education and one in which course credits are transferable to other education institutions.
- **Not a child of any Friesens Board of Directors**
  - Exception will be given to a child of a Board Staff Representative
- **Not been awarded a Friesens Scholarship for the previous two consecutive years.**
  - This does not apply for returning seasonal post-secondary staff.

### Ineligible Applicants

- Applications will not be considered if the applicant is a child of a Board of Director
  - Exception will be given to a child of a Board Staff Representative
- Applicants who have been awarded a Friesens Scholarship for the previous two consecutive years will not be considered.
  - Exception will be given returning seasonal post-secondary staff.

## Scholarship Allocation Structure:

- 10 Scholarships valued at \$1,750 each will be awarded to the top qualifying applicants.
- \$3,750 in additional scholarship funds may be distributed among remaining qualifying applicants.

## Applicant Submission Criteria

- **Applications should be submitted in ONE COMPLETE submission to avoid disqualification.**
- **The applicant is required to complete the application.**
- The application should not be completed by anyone other than the applicant. If the application is incomplete, it will not be considered.
- **The application process, paperwork, and deadlines are the responsibility of the applicant.**
- For support around questions or help with the application or the process, please note the contact information at the bottom of the form.

## Scholarship Submission Checklist

- Completed application** including all signatures.
- Two-page essay** (500 words, double spaced) on your academic or career goals.
- Most recent 4 years of school transcripts**
  - Official transcripts where possible.
  - Web transcripts are acceptable but ensure that all information is captured and easy to read. If they are unclear, official transcripts will be requested and must be supplied for adjudication of the scholarship application.
  - The transcripts must include student name, student number, educational institution for validation purposes.
- Confirmation of enrollment** (or official acknowledgement) from post-secondary institution.
- Current Resume** including all work & volunteer experience and education to date.
- Submit Application** via in-person, Mail or Email

**Reminder:**      **Should any components be submitted differently than indicated above, the application will not be considered in the adjudication process. The applicant will not be notified.**

## Scholarship Selection Process:

- Preference will be given to applicants planning to study in the fields of Graphic Arts and other printing related professions, Engineering, Computer Science, and Business Administration.
- Emphasis will be placed on the academic standing of students at the time of application.
- High weighting will be placed on the applicant's essay.
- A panel meets to consider applications according to the selection guidelines.
- The panel may request personal interviews with applicants if more information is required.

- Recommendations for scholarship awards will be made to Friesens CEO.
- Scholarship winners are announced annually in late August.

### Scholarship Payout:

- Each scholarship is awarded for a one-year period. Applicants may apply annually, however will not be awarded a scholarship if they have received a scholarship for 2 consecutive years.
- If the staff member (parent) of the qualifying applicant ends their employment with Friesens or the applicant decides not to attend an accredited college or university before payment is made, the scholarship may not be paid.
- Scholarship monies will be sent directly to the student at the mailing address listed on the application.

### Scholarship Application Deadline

- Applications must be submitted to the receptionist on or before **4:30 PM on July 19, 2024.**
- No applications will be considered if they are received after the deadline.
- Any incomplete applications will not be considered.

### Contact:

Justina Unger, People Development Leader  
[justinau@friesens.com](mailto:justinau@friesens.com)  
(204) 319-8223

### Submit Applications to:

**In Person:** One Printers Way  
Attn: People Development Dept. / Scholarship Application

**By Mail:** Friesens Corporation  
Attn: People Development Dept. / Scholarship Application  
Box 720  
One Printers Way  
Altona, Manitoba  
R0G 0B0

**By Email:** [justinau@friesens.com](mailto:justinau@friesens.com)

## Friesens Scholarship Application Form

Clearly print all information except signatures

Application deadline: 4:30 PM, July 19, 2024

### APPLICANT (STUDENT) DATA

NAME:

Surname

First Name

Middle Initial(s)

MAILING ADDRESS:

P.O. Box No. / Street Address

City

Province

Postal Code

EMAIL ADDRESS:

PHONE NO.: (Mobile preferred)

Date of Birth (YYMMDD):

GENDER:  Male  Female  Other

SIN:

### ELIGIBILITY

(Select #1 or #2)

1.  **FAMILY APPLICATION**

I am eligible as a child of a staff member as per below:

PARENT'S NAME:

JOB TITLE:

DIVISION/DEPT:

EMPLOYEE NO.

PHONE NO.

RELATIONSHIP TO APPLICANT:

2.  **EMPLOYEE APPLICATION**

I am a post-secondary student working Friesens in a Seasonal Term Position.

This will be my:  1<sup>st</sup>  2<sup>nd</sup>  3<sup>rd</sup>  4<sup>th</sup>  5<sup>th</sup>+ consecutive summer with Friesens.

### FRIESENS SCHOLARSHIP INFORMATION

I have received a Scholarship through Friesens Scholarship before:  Yes  No If yes, when?

### HIGH SCHOOL INFORMATION

SCHOOL NAME:

GRADUATION DATE (YYMM):

ADDRESS:

City

Province

PHONE NO.

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## POST SECONDARY SCHOOL INFORMATION

(Do not use abbreviations)

POST SECONDARY SCHOOL NAME:

MAILING ADDRESS:

P.O. Box No. / Street Address

City

Province

Postal Code

REGISTER'S MAILING ADDRESS:

P.O. Box No. / Street Address

City

Province

Postal Code

REGISTER'S PHONE NO.

STUDENT NO.

FIELD OF STUDY:

Graphic Arts

Business

Other, explain:

INSTITUTION ATTENDING:

University

College

MAJOR OR COURSE OF STUDY:

ANTICIPATED GRADUATION DATE: (YYMM):

Year of Post-Secondary Program (2024-2025)

1<sup>st</sup>

2<sup>nd</sup>

3<sup>rd</sup>

4<sup>th</sup>

5<sup>th</sup>

Graduate Study

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## FIANCIAL INFORMATION

SCHOLARSHIPS RECEIVED TO DATE:

Received From:

Total Value:

TUTION PAID TO DATE (Past Years, not including 24-25 School Year):

EXPECTED TUTION FOR UPCOMING SCHOOL YEAR:

ACCOMODATIONS:

Commuting

Renting

Living in Dorm

## **SPECIAL INSTRUCTIONS:**

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### **ESSAY COMPONENT**

Write a 500 word, 2-page double spaced paper (Calibri, font size 12) Essay about your academic or career goals. Share any employment and/or volunteer history as it affects your academic or career goals. Identify any scholarships you have already received for the coming school year. This portion of the application will receive a high weighting.

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### **TRANSCRIPT INFORMATION**

Students must include an official transcript(s) of their educational standing (most recent 4 years of study). Web transcripts are acceptable. Scanned/emailed transcripts are preferred. Official school transcripts may be requested if the web transcripts are unclear. Applications will be considered incomplete without this information.

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### **PROOF OF ACCEPTANCE IN COURSE**

All applicants must submit proof of acceptance for the course they wish to attend. If the applicant has not received an Acceptance Letter by the application deadline, they may include an official acknowledgement from the Post Secondary Institution. Applicants in a course of study where annual proof of acceptance is not received are to submit their initial approval letter with a written explanation.

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### **RESUME**

It is a requirement for each applicant to submit a current resume including all work and volunteer experience

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### **ADDITIONAL DETAILS**

See the Friesens Scholarship Program Information sheet for important program details. Use the checklist provided to ensure all components are submitted as per directions.

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## **CERTIFICATION:**

I certify that I meet the basic eligibility requirements of the program as described in the application package, and that the information provided is complete and accurate to the best of my knowledge. I agree to provide proof of the information that I have given on this form. Falsification of information may result in termination of any scholarship granted. This application becomes the property of Friesens Corporation. (It is recommended that you keep a copy for your files.)

Applicants Name:

Applicants Signature:

Date (YYMMDD):

For Applicants applying for a family application, the staff member's (Parent/Guardian) signature is also required.

Parent Signature:

Date (YYMMDD):